

# Oakbank School



Dear Parent/Carer

I have been extremely impressed with the way in which all students have taken to the measures that we have implemented to minimise the risk of Covid transmission. They have fully met our expectations of being Ready, Respectful and Safe and in doing so have helped to keep our school Covid free. I would like to thank them, and you, for the support and continued efforts to ensure that Oakbank stays safe and open.

As I am sure you are aware not all Wokingham schools have been so fortunate and, unfortunately, I have to plan for the time when a member of Oakbank is tested positive for Covid 19. This letter aims to describe the different actions we will have to take when this happens.

There are four levels to our contingency planning, these are:

## **Level One – School Open**

This is our current status

- School is open to all with a full timetable
- Covid control measures are in place to minimise transmission
- Absent staff (whether they are self-isolating or ill for other reasons) will have their lessons covered

## **Level Two – Rota system for year groups to limit contacts and break transmission**

This will be triggered if there is a local or national lock down or if staff absence rises to such a level that we cannot cover all classes.

- Key worker and vulnerable students working in school in year bubbles
- The rota will be developed in relation to need, our priority will be to ensure Y11 are in school and other year groups then placed in the rota. We will inform you of the details of which year group when we have the information to share
- The rota will be cover two weeks – one week in school, the other week at home
  - When in school, lessons will be as usual and follow the regular timetable
  - When at home, lessons will be delivered via Teams and will reflect the school timetable
- Mock exams for Y11 will take place according to the calendar dates

## **Level Three – All in school, unless identified as needing to self-isolate by the DFE**

- Key worker and vulnerable students working in school in year bubbles
- Unless informed by the school all students will be expected to attend school as usual
- Students who have been informed to self-isolate will receive work through Teams and this will reflect the school timetable
- Mock exams for Y11 will take place according to the calendar date

## **Level Four – Lockdown, school closed to students for lessons**

- Key worker and vulnerable students working in school in year bubbles
- All other students at home with lessons delivered by Teams in line with the school timetable
- Mock exams for Y11 will take place according to the calendar date and take place in school if at all possible

Key worker provision will not be provided during the school holidays. We will inform you of any developments that require us to move from level one.

For further details and to read the guidance we are using to develop this plan, you can go to:

<https://www.gov.uk/government/publications/how-schools-can-plan-for-tier-2-local-restrictions/how-schools-can-plan-for-tier-2-local-restrictions>

**If your daughter or son has symptoms, please let us know do not delay booking a test.**

**If your son or daughter has been required to take a test they will not be able to return to school until either:**

- **They have had a negative test result (we will need to see evidence of this)**

**Or**

- **They have quarantined for 14 days**

### Symptoms of Covid 19

The main symptoms of coronavirus are:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Most people with coronavirus have at least 1 of these symptoms.

### **What to do if you have symptoms**

If you have any of the main symptoms of coronavirus:

1. Get a test to check if you have coronavirus as soon as possible.
2. Stay at home and do not have visitors until you get your test result – only leave your home to have a test.
3. Anyone you live with, and anyone in your support bubble, must also stay at home until you get your result.

We have tried to consider all eventualities in our planning but if you have further queries or concerns please do not hesitate to contact us.

Mr R Bertrand

Head Teacher