

Oakbank School



10th December 2020

Dear Students,

Exam Certificate Collection

Year 2020 exam certificates are now ready for collection. Certificates will need to be collected from Reception.

Please follow the link

https://forms.office.com/Pages/ResponsePage.aspx?id=pGcNtDFve0GB0B6WvxpVXN3sR_c1hUJBtuBB7hNXH51UQkVXUUNFM05DMEEwVzICM0VDU09aNDhLWS4u

You will need to choose a specific time and date on the form as well as letting us know who will be collecting your certificates.

In order to keep us all safe, we ask that you wear a facemask when you arrive and observe social distancing while you are waiting. Please bring your own pen with you to sign for your certificates. Do not stay on school grounds after you have collected your certificates. Please do not come into school if you are isolating.

Your certificates are important legal documents that you will need throughout the course of your career. Employers, colleges and universities often insist on seeing original qualification certificates. Please make every effort to collect your certificates and keep them safe. We cannot keep certificates in school for extended periods of time. Replacement certificates will cost you over £40.00 for each exam board.

If you cannot attend in person, you can ask a relative/guardian to collect on your behalf. They must bring written permission with them signed by you. If you can't arrange collection on these dates, please email the exams office on exams@oakbank.anthemtrust.uk to arrange an alternative.

We wish you every success in your future studies and careers.

Mrs Antoinette Green
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