

Oakbank School



December 2020

Dear Parent/Guardian

Year 10 Parents Evening

I would like to invite you to attend our first Year 10 virtual Parents Evening, using video appointments, on Thursday 14th January 2021. Due to the current Covid-19 restrictions we are unable to offer face-to-face appointments with staff but we are excited to be able to offer virtual appointments via our currently existing platform for parent evening appointments: SchoolCloud.

Bookings can be made as normal. The booking system will be open between 8pm on Friday 18th December 2020 and 8am on Tuesday 12th January 2021. It is important that appointments are made as soon as possible. If your child is taught more than one subject by the same teacher, please only book one appointment.

To book appointments, please visit either <https://oakbankschool.parentseveningsystem.co.uk> or go to our school website www.oakbank.education and at the top left hand side of the page you will see a 'Parent' menu with a downwards arrow. If you click on this a Parents Evening booking option will be displayed.

Please see the Parents Guide to Video appointments which shows how to use the system to attend your appointment: <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Once you have booked your appointments please go into the booking system prior to the Parents Evening to test your sound and video quality, this will ensure you get the most out of your appointment on the evening.

Unfortunately there is currently an issue with holding appointments over an Apple IOS14 operating systems so if you have that version, please contact us to make alternative arrangements.

It is important to note that appointments are 5 minutes long and these are timed by the system. The 5 minutes will begin at the exact appointment time. If you join the appointment late you will only have your remaining minutes left. Appointments will automatically cut off after 5 minutes. Unfortunately we cannot extend the appointments.

Your child will be expected to attend the appointment with you; as the dialogue between the teacher and you and your child will ensure a consistent message that everyone is part of and hears at the same time. In addition, the process will encourage your child to be reflective in their learning. We will be explaining to your child how to prepare for parents' evening and he/she should be considering the following:

- What does he/she think he/she is good at in each of his/her subjects?
- For each subject, what areas does he/she find difficult?
- Where does he/she think can improve and how?

We look forward to seeing you on 14th January 2021

Kind regards,

Mr R Bertrand
Headteacher